



Project Assistant

Technical Expertise

Accounting/Bookkeeping
Data Processing

Knowledge Domains

Customer Services
Office Administration
Marketing

Professional Experience

Project Assistant, Payson Center for International Development, 04/2008 – present

Police Technician, New Orleans Police Department,
01/2008 – 04/2008

Administrative Assistant, Spectra Energy /Today's Staffing, 07/2006 – 06/2007

Administrative Assistant, First American Loss Mitigation, 02/2003 – 01/2005

Working Languages

English

Detailed-oriented professional experienced in customer service and multi-tasking. Ms. McMillan possesses strong intrapersonal and leadership skills which augment her excellent customer service abilities. Her five years as Administrative Assistant heightens her ability to backstop the Payson Center providing accounting and administrative abilities that produce thriving results.



***Crystal
McMillon***

[Contact](#)

[Curriculum Vitae](#)

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**Tulane
University**
LAW SCHOOL